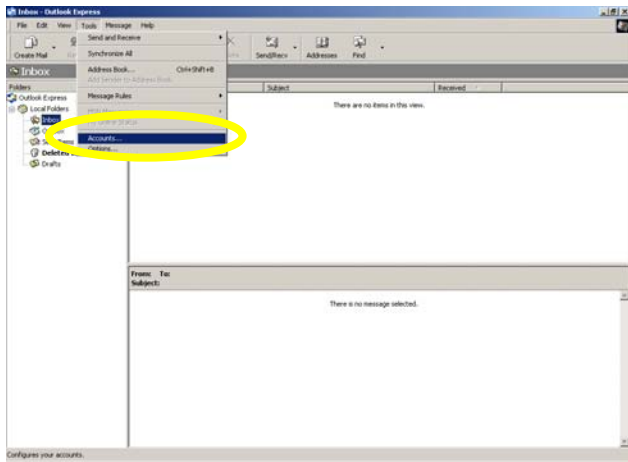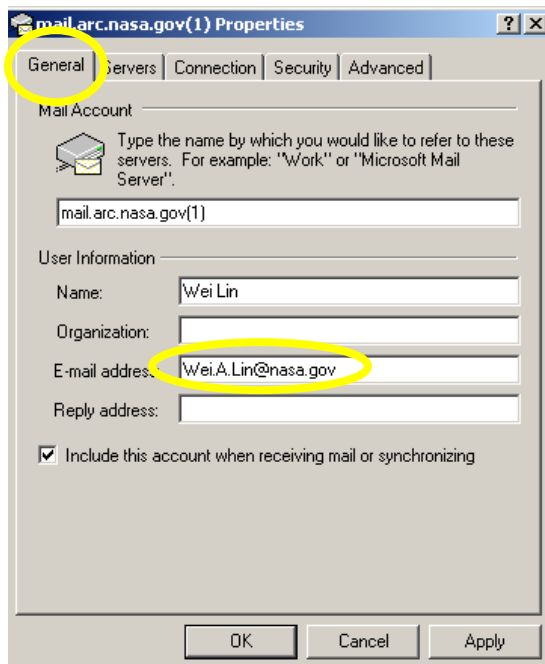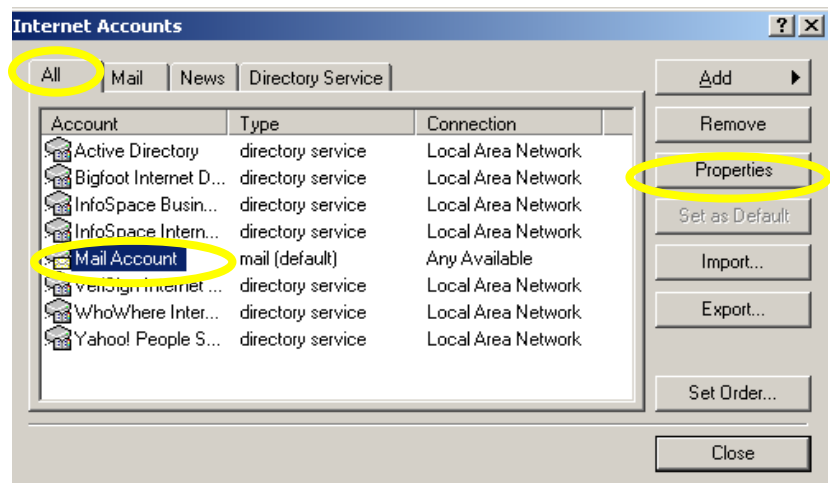# How to Change your "Reply to" Field in Outlook Express

1) For Outlook Express PC window users - go to "**Tools**" menu and select "**Accounts**".

2) In the "**All**" tab, select "**Mail Account**" and click "**Properties**".

3) In the "**General**" tab, enter your NEW OneNASA email address in the "**Email Address**" field.

Testing your Email

Use your new email address to send a message to yourself